

35-Labeling Recordings

This system has built in tools to Label each Recording that is created.

Labeling is done both before Recordings are made, and can be modified after recordings are made.

There are three kinds of labels. These are:

- a) Automatic Items
- b) Variable Items and
- c) Additional Passwords.

The Automatic Items are: Date, Time
 Telephone Number
 Owner Name

The Variable Items are: Category, Chapter
 Description

The Additional Passwords are: Password-1
 Password-2
 Password-3
 Password-4
 Password-5.

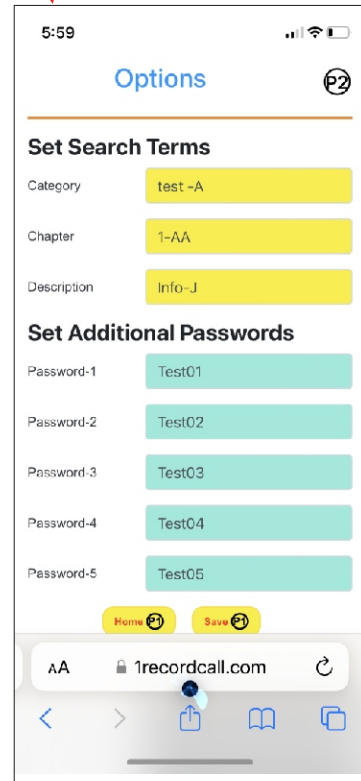
The Automatic Items are automatic and are tied to every Recording.

The Variable Items, and the Additional Passwords, are set by using the **Options Page**.

These items are set before Recordings are made.

These items can also be modified after the Recordings are made, by make the required changes on the **Recording Report**.

Before



After

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