

23 Speak a Book

RecordCall.com is the perfect partner for anyone that wants to speak their book. Many people don't believe they are writers. However, they want to become authors. This leaves them in a quandary. They want and maybe need a book, but they don't feel they can write it.

Others are in a hurry and don't have the time to write, even though they know they can. If you are one of these aspiring authors, stop stressing! If you can speak, you can write and fast. How is that possible? You can speak your book. In fact, you can speak it in a month.

5 Steps to Speak Your Book

Here's a methodology for speaking a book that I use successfully with my clients who aren't comfortable writing or who want to get their book written fast. This method is easy, quick and more affordable than hiring a ghostwriter. Plus, it produces a book filled with their own knowledge and experience offered in their own voice.

If you need to speak, rather than write, your book to get it done in a month, or just want to try this method, here are the exact steps I use with my clients to get their books out of their heads and onto paper without them typing hardly a word. Mind map the idea. Start by brain storming the book idea. You may have a general topic, but work until you fine-tune this to a subject and an angle. End up with a table of contents, a list of topics you will cover in each chapter. This provides you with the basic structure for the book. Create a detailed table of contents. Continue brainstorming, or mind mapping, until you have more content than just chapter titles or subjects. Then, take the smaller subjects you thought of during the mind mapping process and place them in your table of contents under the appropriate chapter. These could be used as subheadings in your chapter, and you can set them up as such in your table of contents.

Also, create bullet points under each subheading to remind you of the topics you want to discuss. Take the time to make notes, if necessary, on each chapter, subheading, bullet point, or topic, so you feel sure you know what you want to say for each one. The point is to get as detailed as possible (without writing the book). Imagine this like a PowerPoint presentation. You need enough information so you spark your memory and you know what to say, but you don't necessarily want to write out everything in sentences and paragraphs. Speak your book chapter by chapter. Using the detailed table of contents, speak your book into a digital recorder. You also can use a free tele-seminar line. Get your recordings transcribed. Hire a transcriptionist to take your audio recordings and turn them into a Word document. Or use Word's dictation.